

MARICOPA COUNTY FLOOD CONTROL DISTRICT BOARD OF DIRECTORS MINUTE BOOK

January 22, 2003

The Board of Directors of the Flood Control District of Maricopa County, Arizona, convened at 9:00 a.m., January 22, 2003, in the Board of Supervisors' Auditorium, 205 W. Jefferson, Phoenix, Arizona, with the following members present: Fulton Brock, Chairman; Andy Kunasek, Vice Chairman; and Max W. Wilson. Absent: Don Stapley and Mary Rose Wilcox. Also present, Fran McCarroll, Clerk of the Board; Shirley Million, Administrative Coordinator; David Smith, County Administrative Officer; and Paul Golab, Deputy County Attorney. Votes of the Members will be recorded as follows: (aye-no-absent-abstain)

MINUTES

Motion was made by Director Kunasek, seconded by Director Wilson, and unanimously carried (3-0-2) to approve the minutes from meetings held on December 18, 2002.

PERSONNEL AGENDA

Motion was made by Director Kunasek, seconded by Director Wilson, and unanimously carried (3-0-2) to approve the personnel agenda. (List on file in the Clerk of the Board's Office.)

EASEMENTS AND RIGHT-OF-WAY DOCUMENTS

Motion was made by Director Kunasek, seconded by Director Wilson, and unanimously carried (3-0-2) to approve easements, right-of-way documents, relocation assistance, and appraisal services contracts under \$5,000 per resolution FCD 87-12; escrow instructions per resolution FCD 87-13; license procedures and fee schedules per resolution FCD 97-02; and payment of tax notices per resolution FCD 97-07 for Flood Control purposes. (ADM1910)

Bethany Home Outfall Channel (Per: Resolution FCD 98-12)

Item A002.101, Relocation Assistance Entitlements for John L. and Terresa L. Smith in the amount of \$21,000.00.

Item A002.104, Relocation Assistance Entitlements for Roger Bershears in the amount of \$15,000.00.

Item A002.108, Warranty Deed from Forrest L. Manning to the Flood Control District of Maricopa County for the sum of \$96,000.00.

Item A002.108, Escrow Instructions.

Item A002.141, Relocation Assistance Entitlements for Virgil and Anita Harraway in the amount of \$21,000.00.

Item A002.155, Warranty Deed from Thomas M Woyak to the Flood Control District of Maricopa County for the sum of \$112,000.00.

Item A002.155, Escrow Instructions.

Item A002.161, Relocation Assistance Entitlements for Francisco F. and Flor E. Medrano in the amount of \$21,000.00.

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Item A002.172, Relocation Assistance Entitlements for Corey J. and Paulette M. Thompson in the amount of \$21,000.00.

CONTRACT AMENDMENT WITH TBE GROUP, INC.

Motion was made by Director Kunasek, seconded by Director Wilson, and unanimously carried (3-0-2) to approve Amendment No. 1 to Contract FCD 2002C004, On-Call Utility Location and Identification Services, awarded to TBE Group, Inc. on June 10, 2002, to include language in the EXHIBIT A – SCOPE OF WORK section entitled; GENERAL, Item 1.1., the language to be included reads: All land survey and/or utility pothole, locating, and designating work performed under this contract shall be completed under the responsibility of a land surveyor registered in the State of Arizona. All work submitted shall bear the “wet seal” and original signature of the responsible registered land surveyor. It shall be completed in accordance with the latest issue of “Minimum Standards for Arizona Land Boundary Surveys” adopted by the Arizona State Board of Technical Registration. (C6902099501)

CONTRACT AMENDMENT WITH SAF-R-DIG UTILITY SURVEYS

Motion was made by Director Kunasek, seconded by Director Wilson, and unanimously carried (3-0-2) to approve Amendment No. 1 to Contract FCD 2002C005, On-Call Utility Location and Identification Services, awarded to Saf-R-Dig Utility Surveys on August 21, 2002, to include language in the EXHIBIT A - SCOPE OF WORK section entitled; GENERAL, Item 1.1., the language to be included reads: All land survey and/or utility pothole, locating, and designating work performed under this contract shall be completed under the responsibility of a land surveyor registered in the State of Arizona. All work submitted shall bear the “wet seal” and original signature of the responsible registered land surveyor. It shall be completed in accordance with the latest issue of “Minimum Standards for Arizona Land Boundary Surveys” adopted by the Arizona State Board of Technical Registration. (C6903005501)

RESOLUTION – McMICKEN DAM FISSURE ZONE REMEDIATION PROJECT

Motion was made by Director Kunasek, seconded by Director Wilson, and unanimously carried (3-0-2) to adopt Resolution FCD 2002R017, McMicken Dam Fissure Zone Remediation (Project 202-McMicken Dam). This Resolution authorizes and directs the Chief Engineer and General Manager of the Flood Control District of Maricopa County (District) to implement the design, right-of-way acquisitions, construction, and construction management of the project, including the authorization and inclusion of funds in the District's current and/or future five-year Capital Improvement Program at an estimated project cost of \$3,000,000. This item request constitutes a budget adjustment to the District's approved 5-year CIP Budget in that it initiates a new project and draws funding from the District's budgeted Project Reserve. The net effect of the budget adjustment, both in total and for each FY, is zero (\$0.00). The adjustment by FY is as follows: (C69030436) (ADM1900)

- Year 1 (FY 2003) Project 202 \$330,000
- Project Reserve \$330,000
- Year 2 (FY 2004) \$1,170,000
- Project Reserve \$1,170,000
- Year 3 (FY 2005) Project 202 \$1,500,000
- Project Reserve \$1,500,000

CONTRACT WITH DiLEO ENGINEERING

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Motion was made by Director Kunasek, seconded by Director Wilson, and unanimously carried (3-0-2) to award Contract FCD 2002C038, On-Call Structural Engineering Services, to DiLeo Engineering. The contract will be effective for a period of two years from the date of execution or until the contract expenditure of \$150,000, whichever occurs first. The Flood Control District of Maricopa County (District) and DiLeo Engineering will mutually agree to a detailed scope of work for each work assignment prior to the commencement of any work. A not-to-exceed fee will be negotiated for each work assignment prior to the notice-to-proceed with each assignment. This negotiated fee will be in accordance with the rates included in Exhibit B of the contract. (C69030475)

FY 2003-2004 BUDGET TARGETS

Motion was made by Director Kunasek, seconded by Director Wilson, and unanimously carried (3-0-2) to approve an increase to the FY 2003-2004 Flood Control District operating budget target (Fund 991) by \$3,599,500 and a decrease of (\$3,599,500) to the FY 2003-2004 Flood Control District Capital Improvement Project budget target (Fund 990) for a net impact of zero. The Flood Control District submitted their FY 2003-2004 budget on January 6, 2002. This action will allow the District to resubmit their final budget to the Office of Management and Budget. The requested action will aid the Flood Control District in its compliance with the Government Accounting Standards Board (GASB) No. 34 pronouncement, which requires all infrastructures to be capitalized at year-end. Historically, a portion of planning expenditures were funded within the Capital Improvement Program. This practice is no longer managerially efficient in keeping with the intent of the GASB No. 34 pronouncement. Accounting for planning expenditures within the operating budget will greatly simplify year-end financial reporting requirements without additional reconciliation for State audit purposes. (C69030518) (ADM1900-004)

MEETING ADJOURNED

There being no further business to come before the Board, the meeting was adjourned.

Fulton Brock, Chairman of the Board

ATTEST:

Fran McCarroll, Clerk of the Board